SAN SIMON WATER IMPROVEMENT DISTRICT

**March 13, 2025, 9:00 a.m.**

**Meeting Agenda**

1. Call to Order:

Robert Fickett called the meeting to order at 9:00 a.m. In attendance were Robert Fickett, Clarence Hooker, John Novak, and Julia Johnson.

1. Approval of meeting agenda (Action)

John Novak moved to accept the agenda for this meeting. Clarence Hooker seconded the motion. The motion passed unanimously.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YAY | Nay | Abstain |
| Robert Fickett | X |  |  |
| Clarence Hooker | X |  |  |
| John Novak | X |  |  |

1. Approval of minutes from last meeting (01092025) (Action)

Clarnce Hooker moved to accept the minutes from the meeting held on January 9, 2025. John Novak seconded the motion. The motion passed unanimously.

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| --- | --- | --- | --- |
| MEMBER | YAY | NAY | ABSTAIN |
| Robert Fickett | X |  |  |
| Clarence Hooker | X |  |  |
| John Novak | X |  |  |

1. Financial Report (Discussion, Action)

John Novak moved to accept the financial report as presented. Clarence Hooker seconded the motion. Motion passed unanimously.

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| --- | --- | --- | --- |
| MEMBER | YAY | *NAY* | ABSTAIN |
| Robert Fickett | x |  |  |
| Clarence Hooker | x |  |  |
| John Novak | x |  |  |

It was requested by the Board that at each meeting delinquent accounts be made in writing for the Board members to review. This will begin at the May 2025 meeting.

1. Old Business (Discussion, Possible Action)
2. USDA Grant -Chuck Fickett -Visit from Raul Vasquez and Phone call from Karl Pennock

This is being reviewed, and we need to get clarification where SSWID stands on this grant.

1. WIFA Water Conservation Grant-Chuck Fickett

SSWID has received their first 20 meters, and commencement of installation should start.

1. Water Well Progress and Updates-Chuck Fickett

Certified Letter from Roscoe Moss Company (Discussion, Action)

No action taken. Test Pump was being installed and then the new pump would be installed.

1. New Rates: Discussion and Updates Julia Johnson

The largest revenue that is being recognized currently is in the commercial rates. Summer is also here so water usage is always up quite a bit.

1. New Business: (Discussion, Action)
2. 2025 Audit Quote and Improved Practices for Money Handling in Office

Robert Fickett and Julia Johnson relayed the implementation of some new accounting for finances that are being received into the office.

Walker and Armstrong Certified Public Accountants presented a quote not to exceed $5,200.00 for the accounting and review of our finances for the fiscal year ending on June 30, 2025. This is a new requirement.

John Novak moved we accept this quote and company for the upcoming review. Clarence Hooker seconded the motion. The motion passed unanimously.

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| --- | --- | --- | --- |
| MEMBER | YAY | NAY | ABSTAIN |
| Robert Fickett | x |  |  |
| Clarence Hooker | x |  |  |
| John Novak | x |  |  |

1. 2025-2026 Budget

There will be a Budget Workshop meeting held on Tuesday April 15, 2025, at 9:00 a.m. at the San Simon Water District Office.

1. Current Events: Railroad track leak will be fixed on Monday following the meeting.
2. Call to the Public: No comments.
3. Calendar: Next meeting will be May 8, 2025, at 9:00 a.m. SSWID Office
4. Adjournment

Robert Fickett adjourned the meeting at 11:05 a.m.