SAN SIMON WATER IMPROVEMENT DISTRICT

**May 8, 2025, at 9:00 a.m. at SSWID Office**

**Robert C. Fickett, Clarence Hooker, John Novak**

**Meeting Agenda**

1. Call to Order:

Robert Fickett (Chuck) called the meeting to order at 9:00 a.m. Clarence Hooker, Chuck Fickett and Julia Ann Johnson were in attendance. John Novak joined the meeting at 10 a.m.

1. Approval of meeting agenda (05/08/2025)

Chuck Fickett moved to accept the meeting agenda and Clarence Hooker seconded the motion. The motion passed.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Robert C Fickett | X |  |  |
| Clarence Hooker | X |  |  |
|  |  |  |  |

1. Approval of minutes from last meeting (03/13/2025)

Chuck Fickett moved to accept the minutes from the March 13, 2025, meeting. Clarence Hooker seconded the motion. Motion passed.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Robert C. Fickett | X |  |  |
| Clarence Hooker | X |  |  |
|  |  |  |  |

1. Financial Report (Discussion, Action)

See attached financial sheet:

Chuck Fickett moved to accept the financial report. Clarence Hooker seconded the motion. Motion passed.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Robert Fickett | X |  |  |
| Clarence Hooker | X |  |  |
|  |  |  |  |

1. Old Business (Discussion, Possible Action)
2. ADOPTION OF 2025-2026 SSWID BUDGET

Chuck Fickett moved to adopt the Budget as presented. Clarence Hooker seconded the motion. Motion passed.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Robert Fickett | X |  |  |
| Clarence Hooker | X |  |  |
|  |  |  |  |

1. San Simon Water District Boundary Lines -Customers List of those outside boundary

This agenda item was briefly discussed and the impact of those few living outside of the water district boundary does not merit any change in our billing and policies. This agenda item had no motion or interest for SSWID to pursue.

1. NEW WELL UPDATES AND STATUS: Chuck Fickett

Chuck Fickett stated there is nothing new going on for the well.

1. Payment Arrangements: Julia Ann Johnson

After the last meeting, Julia requests a board motion or vote on her being allowed to make payment arrangements with the customers. The conversation from the last meeting indicated the Board requested to be involved in this. Julia feels that it would be ineffective and time consuming to visit with all the Board members about delinquent payments. If it is a serious issue, the members will be made aware. A list of all of the delinquent accounts are presented at the Board meetings. Chuck Fickett moved to approve Julia Johnson as the office (admin) to enter these payment arrangements and just keep the Board advised. Clarence Hoker seconded the motion. The motion passed.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Robert Fickett | X |  |  |
| Clarence Hooker | X |  |  |
|  |  |  |  |

1. Enforcement of Delinquent Accounts:

Procedures are in place we just need to enforce them.

1. W.I.F.A. WATER Conservation Grant-Julia Johnson

We have twenty meters paid for and are ordering our second group of twenty in the next month. Meeting with Mark Nichol’s Fortiline was set for May 20th in San Simon. We are behind schedule and need to move forward. We have until June 30, 2026, to complete this grant.

1. New Business:
2. Investigating the Possibility of Providing Administrative Services to Bowie Water Improvement District

Chuck Fickett, Clarence Hooker, and John Novak will be attending the next Bowie Water Board District meeting on May 20th to Bowie DWID to help in the termination of their contract with Southwest Management Services.

1. A.D.O.R. Penalties

Julia Johnson needs to explore the removal of the A.D.O.R penalties from our current TPT bill. John Novak offered to assist.

1. Arizona Legacy Foundation Grants and Arizona Community Foundation Grants and Scholarships

SSWID would like to apply for both grants. The first $10,000.00 would be to assist in hiring a contractor to install our new meters. FORTILINE will be looking into a bid for us for this.

The second would be to purchase new valves for our infrastructure.

Clarence Hooker moved to pursue these amounts from these perspective groups and John Novak seconded the motion. The only discussion was Juia Johnson would like to investigate the possibility of a generator onsite. It was decided the size of generator needed and cost would not fit into this grant request.

|  |  |  |  |
| --- | --- | --- | --- |
| MEMBER | YES | NO | ABSTAIN |
| Chuck Fickett | X |  |  |
| Clarence Hooker | X |  |  |
| John Novak | X |  |  |

1. Current Events:

Julia Johnson advised the Board that Quikwater, our water software program, will charge $275.00 to move our program to the new computer. The old computer is experiencing delays and Julia needs the program to be more responsive.

1. Executive Session: Employees

Board President Chuck Fickett vacated this.

1. Call to the Public:

There was no one there to comment.

1. Calendar: Next meeting will be July 10,2025 at 9:00 a.m. SSWID Office

Julia Johnson stated there may be a conflict with her calendar and she may not be available on this date for the meeting. As this date gets closer the date may change if the Board decides to do this.

1. Adjournment

Chuck Fickett adjourned the meeting at 1140 a.m.